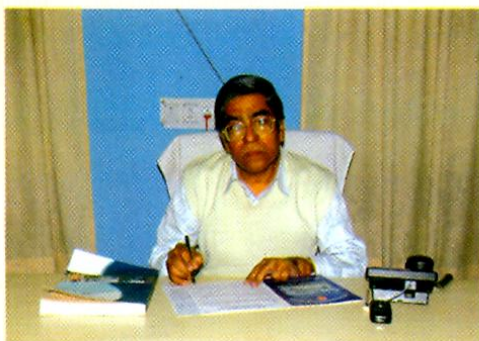


SAMMILANI TEACHERS' TRAINING COLLEGE



FROM THE DESK OF PRINCIPAL

Dr. M. M. Chel, math_mmc@gmail.com

At the outset, I welcome all of you. It is my proud privilege to say some thing about this growing institution.

Teacher education has been considered as one of the crucial aspect of higher education. Different commissions and committees have focused on the introduction of quality teacher education in India. So there is need to have a critical look at the making and unmaking of teaching as a profession and teacher education as a discipline. Teachers are the explorers of hidden treasures lying in the hearts of the pupils. This role of teachers are unique and no person engaged in other occupation can perform this job. Moreover, there is a decided shift from traditional method of teaching to information and communication technology based teaching. To meet such challenges, the college is providing theoretical, practical, content-based methodology of teaching school subject, compulsory computer programme in its well equipped ICT laboratory for developing skills, competence, understanding and attitude required in effective transaction of prescribed curriculum and organising various kinds of co-curricular activities in the school. Such endeavour has brought forth excellent academic performances of the students in the University examination. In the B.Ed. Exam.-2011 of C.U., students of this college have occupied the 1st class first and joined sixth positions.

Considering all these positive factors, UGC has included the college u/s 2(f) & 12(b) of the UGC Act, 1956.

The College has opened IGNOU Study Centre (2896P) for offering B.Ed. and M.A. Education courses and was a partner institution (STTPI Code 7099) of Convergence Scheme of Distance Education Council.

I gratefully acknowledge the contribution of everybody in bringing up the institution.

mchel

Principal

Part 1 – Sub Part - A. Profile of the Institution

Part I A - 01)

Name and address of the institution

SAMMILANI TEACHERS' TRAINING COLLEGE, BARAKHOLA,
KRISHAKPALLY, MUKUNDAPUR, KOLKATA- 700099

Part I A - 02)

Website URL

www.sammilanittc.net

Part I A - 03)

Address for communication

- a) Principal –
- i) Contact number
 - a. Office telephone number : 033 24264743
 - b. Residence telephone number : 033 24168792
 - c. Mobile No 9433332021
 - ii) Office Fax No 033 24264743
 - iii) Email ID
 - a. Official : info@sammilanittc.net
 - b. Personal : mathmmc@gmail.com
- b) Vice Principal
- i) Contact number N.A.
 - a. Office telephone number N.A.
 - b. Residence telephone number N.A.
 - c. Mobile No N.A.
 - ii) Office Fax No N.A.
- i) Email ID N.A.
- a. Official N.A.
 - b. Personal N.A.
- b) Coordinator
- i) Contact number
 - a. Office telephone number 033-2426-4743
 - b. Residence telephone number
 - c. Mobile No 9830111838
 - ii) Office Fax No 033 24264743
 - iii) Email ID
 - a. Official
 - b. Personal

Part I A - 04)

Part I A - 05)

Location of the Institution

- i) Urban
- ii) Semi-urban
- iii) Rural
- iv) Tribal

√

Part I A - 06) Campus area in acres 2.211391

Part I A - 07) Is it a recognized minority institution? Yes ☐ No ☒

Part I A - 08) Date of establishment of the institution

MM	YYYY
08	2005

Part I A - 09) University to which the institution is affiliated

C.U

Part I A - 10) Details of UGC recognition under sections

2(f)

MM	YYYY
01	2012

12(B)

MM	YYYY
06	2012

Part I A - 11) Type of Institution

1. By funding

- i. Government
- ii. Grant-in-aid
- iii. Constituent
- iv. Self-financed
- v. Any other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

2. By Gender

- i. Only for Men
- ii. Only for Women
- iii. Co-education

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

3. By Nature

- i. University Dept
- ii. IASE
- iii. Autonomous College
- iv. Affiliated College
- v. Constituent College
- vi. Dept. of Education of Composite College
- vii. CTE
- Any other (specify and indicate)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

11. Does the University / State Education Act have provision for autonomy? If yes, has the institution applied for autonomy?

Yes ☐ No ☒

12. Details of Teacher Education programmes offered by the institution:

Sl..	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre- primary			Certificate		
				Diploma		
				Degree		
ii)	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary/ Sr. secondary			Certificate		
				Diploma		
				Degree		
iv.	Post Graduate			Diploma		
				Degree		
v.	Other (specify)			Certificate		
				Diploma		
		B.ED	Graduation	Degree	1 yr.	Beng /Eng

(Additional rows may be inserted as per requirement)

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary/Elementary				
Secondary/ Sr.secondary				
Post Graduate				
Other (specify)	B.ED	ERC/7.9.69.3/2006/3509 dated 4 th Oct,2006		100

(Additional rows may be inserted as per requirement)

B) Criterion-wise inputs

Criterion I: Curricular Aspects

1. Does the Institution have a stated

Vision

Yes	√	No	
-----	---	----	--

Mission

Yes	√	No	
-----	---	----	--

Values

Yes	√	No	
-----	---	----	--

Objectives

Yes	√	No	
-----	---	----	--

2. a) Does the institution offer self-financed programme(s)?

Yes	√	No	
-----	---	----	--

If yes,

a) How many programmes?

1

b) Fee charged per programme

75,000

3. Are there programmes with semester system

Yes

4. Is the institution representing/participating in the curriculum development/revision processes of the regulatory bodies?

Yes		No	√
-----	--	----	---

If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.

--

5. Number of methods options (programme wise)

D.Ed.

--

B.Ed.

11

M.Ed. (Full Time)

--

M.Ed. (Part Time)

--

Any other (specify and indicate)

--

--

6. Are there Programmes offered in modular form

Yes		No	√
-----	--	----	---

Number	
--------	--

7. Are there Programmes where assessment of teachers by the students has been introduced

Yes	√	No	
-----	---	----	--

Number	1
--------	---

8. Are there Programmes with faculty exchange/visiting faculty

Yes	√	No	
-----	---	----	--

Number	2
--------	---

9. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes	√	No	
-----	---	----	--

Yes	√	No	
-----	---	----	--

Yes	√	No	
-----	---	----	--

Yes	√	No	
-----	---	----	--

Yes	√	No	
-----	---	----	--

10. How long does it take for the institution to introduce a new programme within the existing system?

3 months

11. Has the institution introduced any new courses in teacher education during the last three years?

Yes		No	√
-----	--	----	---

Number	
--------	--

12. Are there courses in which major syllabus revision was done during the last five years?

Yes	√	No	
-----	---	----	--

Number	01
--------	----

13. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	√	No	
-----	---	----	--

14. Does the institution encourage the faculty to prepare course outlines?

Yes	√	No	
-----	---	----	--

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government
- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination
- f) Any other (specify and indicate)

√

(If more than one method is followed, kindly specify the weightages)

--

2. Furnish the following information (for the previous academic year):

- a) Date of start of the academic year
- b) Date of last admission
- c) Date of closing of the academic year
- d) Total teaching days
- e) Total working days

01/07
31/07
15/05
176
220

3. Total number of students admitted

Programme	Number of students	Reserved	Open
-----------	--------------------	----------	------

	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B.Ed.	36	71	107	12	16	28	24	55	79
M.Ed. (Full Time)									
M.Ed. (Part Time)									

4. Are there any overseas students?

Yes		No	√
-----	--	----	---

If yes, how many?

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5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a) Unit cost excluding salary component 43,139

b) Unit cost including salary component 64,395

*(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution)*

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.				
B.Ed.	70.164	36.667	59.797	20.57
M.Ed. (Full Time)				
M.Ed. (Part Time)				

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes ☐ No ☐

8. Does the institution develop its academic calendar?

Yes ☐ No ☐

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	60%	10%	30%
M.Ed. (Full Time)			
M.Ed. (Part Time)			

10. Pre-practice teaching at the institution

a) Number of pre-practice teaching days

b) Minimum number of pre-practice teaching lessons given by each student

11. Practice Teaching at School

a) Number of schools identified for practice teaching

b) Total number of practice teaching days

c) Minimum number of practice teaching lessons given by each student

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

No. of Lessons In simulation No. of Lessons Pre-practice teaching

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes ☒ No ☐

14. Does the institution provide for continuous evaluation?

Yes ☒ No ☐

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
D.Ed.		
B.Ed.	65%	35%
M.Ed. (Full Time)		
M.Ed. (Part Time)		

16. Examinations

a) Number of sessional tests held for each paper

b) Number of assignments for each paper

17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	<input checked="" type="checkbox"/>	
Intranet		<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>	
Software / courseware (CDs)	<input checked="" type="checkbox"/>	
Audio resources	<input checked="" type="checkbox"/>	
Video resources	<input checked="" type="checkbox"/>	
Teaching Aids and other related materials	<input checked="" type="checkbox"/>	
Any other (specify and indicate) Language Lab	<input checked="" type="checkbox"/>	

18. Are there courses with ICT enabled teaching-learning process?

Yes ☒ No ☐

Number

19. Does the institution offer computer science as a subject?

☒

Yes		No	
-----	--	----	--

If yes, is it offered as a compulsory or optional paper?

Compulsory ☐ Optional ☒

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D and their percentage to the total faculty strength

Number	40 %
--------	------

2. Does the Institution have ongoing research projects?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	1	%
-----	-------------------------------------	----	--------------------------	--------	---	---

If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any
UGC	136500	2 YEARS	Education Dept. C.U

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

02

How does the institution motivate its teachers to take up research in education? (Mark

✓ for positive response and X for negative response)

- ☐ Teachers are given study leave ☒
- ☐ Teachers are provided with seed money ☒
- ☐ Adjustment in teaching schedule ☒
- ☐ Providing secretarial support and other facilities ☒
- ☐ Any other specify and indicate:- Provide academic support by the Principal and other members of the mentor group.

5. Does the institution provide financial support to research scholars?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

b. M.Phil.

7. Does the institution support student research projects (UG & PG)?

Yes

No

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	<input type="text" value="√"/>	<input type="text"/>	<input type="text"/>
National journals – referred papers	<input type="text" value="√"/>	<input type="text"/>	<input type="text" value="2"/>
Non referred papers	<input type="text"/>	<input type="text"/>	<input type="text" value="10"/>
Academic articles in reputed magazines/news papers	<input type="text" value="√"/>	<input type="text"/>	<input type="text" value="19"/>
Books	<input type="text" value="√"/>	<input type="text"/>	<input type="text" value="02"/>
Any other (specify and indicate)college magazine	<input type="text"/>	<input type="text"/>	<input type="text" value="04"/>

9. Are there awards, recognition, patents etc received by the faculty?

Yes

No

Number

10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars	<input type="text" value="12"/>	<input type="text" value="4"/>
International seminars	<input type="text" value="2"/>	<input type="text"/>
Any other academic forum (Annual conference of AISTA & CPSM)	<input type="text" value="12"/>	<input type="text" value="1"/>

11. What types of instructional materials have been developed by the institution?
(Mark `√' for yes and `X' for No.)

Self-instructional materials	<input checked="" type="checkbox"/>
Print materials	<input checked="" type="checkbox"/>
Non-print materials (e.g. teaching Aids/ audio-visual, multimedia, etc.)	<input checked="" type="checkbox"/>
Digitalized (Computer aided instructional materials)	<input checked="" type="checkbox"/>
Question bank	<input checked="" type="checkbox"/>
Any other (specify and indicate)	

12. Does the institution have a designated person for extension activities?

Yes ☒ No ☐

If yes, indicate the nature of the post.

Full-time ☐ Part-time ☐ Additional charge ☒

13. Are there NSS and NCC programmes in the institution?

Yes ☐ No ☒

14. Are there any other outreach programmes provided by the institution?

Yes ☒ No ☐

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

16. Does the institution provide consultancy services?

Yes ☐ No ☒

In case of paid consultancy what is the net amount generated during last three years.

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	<input checked="" type="checkbox"/>
State level	<input checked="" type="checkbox"/>
National level	<input checked="" type="checkbox"/>
International level	<input type="checkbox"/>

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

4542.585080

2. Are the following laboratories been established as per NCTE Norms?

a) Methods lab	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
b) Psychology lab	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
c) Science Lab(s)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
d) Education Technology lab	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
e) Computer lab	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
f) Workshop for preparing teaching aids	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. How many Computer terminals are available with the institution?

15

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

95000

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

15,930

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

82080

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

450000

8. Has the institution developed computer-aided learning packages?

Yes

☐

No

☒

9. Total number of posts sanctioned

Open

Reserved

Teaching

Non-teaching

M	F	M	F

10. Total number of posts vacant

Open Reserved

Teaching

Non-teaching

M	F	M	F

11. a. Number of regular and permanent teachers
(Gender-wise)

Open Reserved

Lecturers

Readers

Professors

M	F	M	F
05	02		
M	F	M	F
M	F	M	F

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

Open Reserved

Lecturers

Readers

Professors

M	F	M	F
04	05		
M	F	M	F
M	F	M	F

c. Number of teachers from Same state
Other states

16

12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
D.Ed.	
B.Ed.	1:7
M.Ed. (Full Time)	
M.Ed. (Part Time)	

13. a. Non-teaching staff

Open Reserved

M	F	M	F

Permanent

5			
---	--	--	--

Temporary

--	--	--	--

b. Technical Assistants

Permanent

M	F	M	F
---	---	---	---

3			
---	--	--	--

M	F	M	F
---	---	---	---

Temporary

--	--	--	--

14. Ratio of Teaching – non-teaching staff

2:1

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

33.145

16. Is there an advisory committee for the library?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

17. Working hours of the Library

On working days

6 hrs

On holidays

--

During examinations

--

18. Does the library have an Open access facility

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

19. Total collection of the following in the library

a. Books

2875

- Textbooks

2607

- Reference books

--

268

b. Magazines

13

e. Journals subscribed

- Indian journals

52

- Foreign journals

--

f. Peer reviewed journals

--

g. Back volumes of journals

800

h. E-information resources

- Online journals/e-journals

01

- CDs/ DVDs

125

- Databases

04

- Video Cassettes

23

- Audio Cassettes

20. Mention the

Total carpet area of the Library (in sq. mts.)

47.35 sq.mts

Seating capacity of the Reading room

30

21. Status of automation of Library

Yet to intimate

Partially automated

Fully automated

22. Which of the following services/facilities are provided in the library?

Circulation

Clipping

Bibliographic compilation

Reference

Information display and notification

Book Bank

Photocopying

Computer and Printer

Internet

Online access facility

Inter-library borrowing

Power back up

User orientation / information literacy

Any other (please specify and indicate)

23. Are students allowed to retain books for examinations?

Yes

√

No

24. Furnish information on the following

Average number of books issued/returned per day 80

Maximum number of days books are permitted to be retained

by students

G-12 & SC ST, PH-12

by faculty

30 Days

Maximum number of books permitted for issue

for students

02

for faculty

04

Average number of users who visited/consulted per month

80

Ratio of library books (excluding textbooks and book bank

facility) to the number of students enrolled

1:20

25. What is the percentage of library budget in relation to total budget of the institution

1.28%

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	I		II		III	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	200	10135	300	20490	400	158333
Other books						
Journals/ Periodicals	8	2500	3	3000	2	1700
Any others specify and indicate						

(Additional rows/columns may be inserted as per requirement)

Criterion V: Student Support and Progression

1. Programme wise "dropout rate" for the last three batches

Programmes	Year 1	Year 2	Year 3
D.Ed.			
B.Ed.	8	4	3

M.Ed. (Full Time)			
M.Ed. (Part Time)			

2. Does the Institution have the tutor-ward/or any similar mentoring system?

Yes	√	No	
-----	---	----	--

If yes, how many students are under the care of a mentor/tutor?

1:10

3. Does the institution offer Remedial instruction?

Yes	√	No	
-----	---	----	--

4. Does the institution offer Bridge courses?

Yes		No	√
-----	--	----	---

5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I	II	III	I	II	III	I	II	III
Pass percentage	100%	99.1	99						
Number of first classes	106	103	98						
Number of distinctions									
Exemplary performances (Gold Medal and university ranks)	1 st in C. U.								

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

	I	II	III
NET	2		
SLET/SET			
Any other (specify and indicate)		05	

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	I	II	III
Merit Scholarship			
Merit-cum-means scholarship			
Fee concession			1
Loan facilities			
Any other specify and indicate	Backward class stipend		

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?

Yes	√	No	
-----	---	----	--

9. Does the institution provide Residential accommodation for:

Faculty

Yes		No	√
-----	--	----	---

Non-teaching staff

Yes	√	No	
-----	---	----	--

10. Does the institution provide Hostel facility for its students?

Yes		No	√
-----	--	----	---

If yes, number of students residing in hostels

Men

--

Women

--

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields

Yes	√	No	
-----	---	----	--

Indoor sports facilities

Yes	√	No	
-----	---	----	--

Gymnasium

Yes		No	√
-----	--	----	---

12. Availability of rest rooms for Women

Yes	√	No	
-----	---	----	--

13. Availability of rest rooms for men

Yes	√	No	
-----	---	----	--

14. Is there transport facility available?

Yes		No	√
-----	--	----	---

15. Does the Institution obtain feedback from students on their campus experience?

Yes	√	No	
-----	---	----	--

16. Give information on the Cultural Events (Last year data) in which the institution participated/organized.

	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate				√		02
Inter-university						
National				√		02
Any other (specify and indicate)Physically challenged day				√		

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State		
Regional		
National	01	II Position
International		

18. Does the institution have an active Alumni Association?

Yes	√	No	
-----	---	----	--

If yes, give the year of establishment

2007

19. Does the institution have a Student Association/Council?

Yes	√	No	
-----	---	----	--

20. Does the institution regularly publish a college magazine?

Yes ☒ No ☐

21. Does the institution publish its updated prospectus annually?

Yes ☒ No ☐

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	Year 1 (%)	Year 2 (%)	Year 3 (%)
Higher studies	10	12	15
Employment (Total)	10	8	6
Teaching	2	1	1
Non teaching	1	1	2

23. Is there a placement cell in the institution?

Yes ☒ No ☐

If yes, how many students were employed through placement cell during the past three years.

1	2	3
1	1	1

24. Does the institution provide the following guidance and counselling services to students?

Yes No

- Academic guidance and Counseling ☒ ☐
- Personal Counseling ☒ ☐
- Career Counseling ☐ ☐

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes ☒ No ☐

2. Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	4
Staff council	4+2
IQAC/or any other similar body/committee	4
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies) Mentor group for academic improvement of the staff	2

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility

Yes	√	No	
-----	---	----	--

Medical assistance

Yes	√	No	
-----	---	----	--

Insurance

Yes		No	√
-----	--	----	---

Other (specify and indicate)

Yes		No	√
-----	--	----	---

4. Number of career development programmes made available for non-teaching staff during the last three years

03		
----	--	--

5. Furnish the following details for the past three years

a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

b. Number of teachers who were sponsored for professional development programmes by the institution

National

International

c. Number of faculty development programmes organized by the Institution:

0	1
---	---

d. Number of Seminars/ workshops/symposia on Curricular development,
Teaching- learning, Assessment, etc. organised by the institution

07

e. Research development programmes attended by the faculty

3

f. Invited/endowment lectures at the institution

03

Any other areas (specify the programme and indicate)

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6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	√	No
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b. Student assessment of faculty performance

Yes	√	No	
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c. Expert assessment of faculty performance

Yes	√	No	
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d. Combination of one or more of the above

Yes		No	
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e. Any other (specify and indicate)

Yes		No	
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7. Are the faculty assigned additional administrative work?

Yes	√	No	
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If yes, give the number of hours spent by the faculty per week

8 HRS

8. Provide the income received under various heads of the account by the institution
for previous academic session

Grant-in-aid

N.A

Fees

5633050.00

Donation

N.A

Self-funded courses

N.A

--

Any other (specify and indicate)

12000

From IGNOU Study centre

as electricity charge

9. Expenditure statement (for last two years)

	Year 1	Year2
Total sanctioned Budget	53,50,000	70,83,500
% spent on the salary of faculty	29.38	22.45
% spent on the salary of non-teaching employees	8.36	7
% spent on books and journals	0.29	0.22
% spent on developmental activities (expansion of building)	14	
% spent on telephone, electricity and water	4	3.1
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	0.5	2.1
% spent on maintenance of equipment, teaching aids, contingency etc.	9	7
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	0.1	0.05
% spent on travel	0.4	0.5
Any other (specify and indicate)		
Total expenditure incurred	4457723	2855686

10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)

Surplus in Rs.

2560965.00

2433346.00

2591032.00

Deficit in Rs.

11. Is there an internal financial audit mechanism?

Yes

√

No

12. Is there an external financial audit mechanism?

Yes

√

No

13. ICT/Technology supported activities/units of the institution:

Administration	Yes	√	No	
Finance	Yes	√	No	
Student Records	Yes	√	No	
Career Counseling	Yes		No	√
Aptitude Testing	Yes	√	No	
Examinations/Evaluation/ Assessment	Yes	√	No	
Any other (specify and indicate)	Yes		No	

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes	√	No	
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15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes		No	√
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16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes	√	No	
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17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?

Yes	√	No	
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18. Is a grievance redressal mechanism in vogue in the institution?

√

a) for teachers

b) for students

c) for non - teaching staff

√

√

19. Are there any ongoing legal disputes pertaining to the institution?

Yes

√

No

20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes

√

No

21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?

Yes

√

No

Criterion VII: Innovative Practices

1. Does the institution have an established Internal Quality Assurance Mechanisms?

Yes

√

No

2. Do students participate in the Quality Enhancement of the Institution?

Yes

√

No

3. What is the percentage of the following student categories in the institution?

	Category	Men	%	Women	%
a	SC	4	4%	21	21%
b	ST			3	3%
c	OBC	4	4%	5	5%
d	Physically challenged	2	2%		
e	General Category	21	21%	40	40%
f	Rural	20	20%	50	50%
g	Urban	10	10%	20	20%
h	Any other (specify)				

4. What is the percentage of the staff in the following category ?

	Category	Teaching staff	%	Non-teaching staff	%
a	SC				
b	ST				
c	OBC	1		3	
d	Women	5			
e	Physically challenged	1		2	
f	General Category	9		4	
g	Any other (specify)				

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	Batch I	Batch II	Batch I	Batch II
• SC	23	24	22	22
• ST	01	02	01	2
• OBC	06	06	06	06
• Physically challenged	1	1	1	1
• General Category	74	73	71	72
• Rural	70	60	70	60
• Urban	30	40	30	40
• Any other (specify)				